

**DRAFT MINUTES TO BE APPROVED AT THE NEXT MEETING
HORTON-IN-RIBBLESDALE PARISH COUNCIL**

Minutes of Meeting held on Monday 8th September 2014

Present: Cllrs S Millman (Chairman), Hanson (Vice Chairman), Coope, Fleming, T Millman

In Attendance: Gillian Muir (Parish Clerk) and 3 members of the public

1. Apologies for Absence: Cllr Middleton

2. Election of Chairman

Council RESOLVED to elect Cllr Fleming as the new Chairman of the parish council. Cllr Fleming presided over the remainder of the meeting.

The Chairman explained how Belinda Roos is unable to carry on as parish clerk and that Gillian Muir has taken on the role of Acting Clerk.

3. Code of Conduct and Disclosable Pecuniary Interests

3.1 There were no disclosable pecuniary interests (DPI) recorded in relation to items on this agenda.

3.2 No dispensation requests were made.

4. Public Participation

Hilary Fenton gave a brief summary of a project taking place in the parish that aims to increase the number of wild flowers so improving the habitat of pollinating insects. The parish council agreed to publicise the project on its notice boards and website. A discussion about verge management followed in relation to promoting wild flower growth followed. A member of the public left the meeting.

5. Minutes of the previous meeting

Council RESOLVED that minutes of the Horton-in-Ribblesdale Parish Council meeting held on 28th July 2014 should be approved and signed by Cllr Fleming as Chairman as a true and accurate record of the meeting.

6. Reports for information only

6.1 Actions arising from the 28th July 2014 minutes and other matters arising

Highways Issues – there are some matters outstanding due to the change of Clerk. The Chairman and acting Clerk will ensure these issues are reported to NYCC Highways.

Woodland Trust application - the Chairman and Cllr Coope will work together to submit an application for a free tree pack.

The Section 106 agreement for the additional bunk barn at the 3 Peaks Bunkroom has been received.

6.2 Landscape Partnership Project

The previous Clerk Ian Fleming has continued working on behalf of the parish council to compile a Heritage Lottery Fund bid proposal to regenerate the picnic site near Helwith Bridge. The aim is to increase visitor numbers by making the site into an interpretation hub so that visitors and local people gain a better understanding of the landscape, ecology and local history of the surrounding area. The project will be carried out in partnership with the Yorkshire Dales National Park Authority and local residents. Councillors were asked to submit comments about the proposal to Ian Fleming by Friday. Councillors discussed how the local community could have more input into the project. A member of the public left the meeting.

7. Finance and Administration

7.1. Current statement

The cash book and bank balance figures for the year to date were duly noted.

7.1.1. Payments

Council RESOLVED to make the following payments:

- ⑩ E.ON (footway lighting) = £161.76
- ⑩ NG Barker (works to footway lights) = £176.96
- ⑩ Horton Landscaping = Grass cutting in open spaces and church yard = £1044

7.2 Other financial matters: There were no other matters to consider

8. Planning Matters:

8.1 Applications: There were no applications to consider.

8.2 Decisions and other planning matters:

8.2.1. C/04/609A full planning permission for change of use of the processing plant and associated facilities at Dry Rigg Quarry to enable the same to be used for the processing, stock piling and loading of mineral extracted from both Arcow and Dry Rigg Quarries, Dry Rigg Quarry, Austwick Road, Helwith Bridge, Horton-in-Ribblesdale. Withdrawn. A general discussion about future planning applications was held.

8.2.2 EC/44/89 Unauthorised insertion of two windows and a door, Horton Shop, Horton-in-Ribblesdale. File has been closed.

9. Village Environment, Burials, Rights of Way and Highways

9.1 Maintenance/repair of footway lighting

The light unit on Cragg Hill Road is broken and needs replacing. NG Barker's estimate for the work was discussed.

Council RESOLVED to contract NG Barker to replace the broken light unit with a suitable sodium light at a maximum cost of £500.

The general condition of footway lighting in Horton was considered. Cllr Thomas Millman agreed to oversee all future footway lighting work and review the condition of the equipment to enable the parish council to plan a rolling programme of repair work.

9.2 Members of the public have raised concerns about the condition of the verges on the lane leading south from the village hall.

Council RESOLVED to contact YDNPA Area Ranger Steve Hastie to seek advice and to prompt him to follow up on works to relocate the stepping stones.

9.3 The River Ribble Trust has contacted the parish council to recommend the removal of 3 clumps Japanese Knotweed growing on the banks of Horton Beck. The Trust has the expertise to carry out this work and a small budget to help with the associated cost.

Council RESOLVED to seek an estimate from the River Ribble Trust for the removal of this invasive species and the cost of a wider survey of river banks in the parish to determine the spread of the weed.

9.4 The chain link fence on Overlands is in need of repair.

Council RESOLVED that Horton Landscaping should carry out this work.

10. Declaration of acceptance of office from Cllr T Millman

The declaration was received and counter signed by the clerk.

A member of the public left the meeting.

11. Appointment of representatives to outside bodies

Council RESOLVED to make the following appointments:

- a. Exhibition Governors – Cllr Fleming and Mrs Avril Palmer
- b. Foundation Governors – Cllr Fleming
- c. Playing Fields Association – Cllr Middleton
- d. Quarries Liaison Group – No appointment was made
- e. Village Hall Committee – Cllr S Millman
- f. Settle Swimming Pool Association – No appointment was made. The Clerk will request that the Pool continue to inform the parish council of current and future developments.
- g. Settle and District Aid in Sickness Fund – Cllr S Millman
- h. YLCA – Cllr Fleming and Hanson

12. Correspondence

Up to date local bus timetables received from NYCC will be displayed on the notice boards.

NYCC will be updating its registration system established by the Commons Registration Act 1965 to ensure the register is an accurate record of the extent of common land and village greens.

Council RESOLVED that the Clerk contact NYCC to determine the extent of common land registered in the parish.

13. Minor matters of information not included elsewhere on this agenda and items for future agendas

A notice advertising surgeries for Julian Smiths MP will be displayed on the parish notice boards. The current condition of the website was discussed. Cllr Coope agreed to co-ordinate all future parish council administration for the website.

Protection of the parishes village greens and common land will be an item on the October agenda.

14. Council RESOLVED to exclude members of the public and the press to discuss confidential staff matters and other confidential issues.

15. Employment and other confidential matters – confidential minute filed separately.

16. Date of the next parish council meeting

Council RESOLVED that the date of next meeting of Horton-in-Ribblesdale Parish Council will be held on Monday 13th October 2014 at Horton Village Hall, commencing at 7.30pm.

Signed:
Chairman

Date: