

Horton in Ribblesdale Parish Council
Minutes of the Meeting of Monday 8th February 2016

Present: Cllrs Martin Hanson, Sheila Fleming, Barry Coope, Fiona Durham, Phillip Sutcliffe

Clerk: Mrs J. Orsborn

In attendance: 3 members of the public.

Also Attended: District Councillor R. Welch

Meeting Chaired by: Cllr. M. Hanson (Chairman)

Item 1. To receive and consider apologies for absence.

Cllr. S. Millman & Cllr T. Millman

Resolved that: *the absences be accepted.*

Item 2. To receive any declarations of disclosable pecuniary interest in agenda items and their nature and to receive, consider, decide and record members' requests for dispensations

2.1: No declarations of disclosable pecuniary interests were raised

2.2: No requests for dispensation were received.

Item 3. Public Participation

None

Item 4. To approve the minutes of the meeting of 11th January 2015

Resolved that: *they be approved as a fair and accurate record and should be signed as such by the Chairman.*

Item 5. To receive reports for information only

Chairman's report

5a: The Chairman (Cllr. Hanson) reported that he had attended the YLCA meeting in Skipton last month and was grateful for the good advice given regarding facilitating an open public meeting.

Clerk's report

5b: The clerk reported:

- 1) that another email had been sent regarding the condition of the ford and clapper bridge at Newhouses had been sent but was still awaiting a reply.
- 2) that she had received helpful advice from Cllr. Coope regarding the maintenance of the Council's website and that this was ongoing.
- 3) that the hole in the road by Craven Potholers Club and The Crown Hotel had been repaired.
- 4) that a letter had been sent to Craven District Council regarding Settle Area Swimming Pool still needing support.
- 5) advised Councillors of various other minor administrative tasks completed

Item 6. Finance and administration

6.1.1: To view and approve the Financial Statement and to note bills paid as previously authorised.

Resolved that: *the Financial Statement for January/February 2016 was a true and accurate record of the Councils financial status.*

6.1.2: To note and authorise bills payable

Resolved that: *that the bills payable were noted and payment agreed.*

Payments to be Authorised			
CB58 - J. N. Barker			£193.76
CB59 - Yorkshire Water			£5.59
CB60 - Eon			£59.00
CB61 - Horton Parochial Church Council			£56.37
CB62 - Julie Orsborn (Clerks Mileage Dec-Feb + Admin Expenses Jan - Feb)			£84.92
CB63 - Julie Orsborn			£250.00
	Total		£649.64

6.1.3: The clerk asked Councillors to consider a choice of Internal Auditors for the 2015-2016 accounts.
Resolved that: the clerk should contact Yorkshire Internal Audit Services to confirm arrangements.

6.1.4: To consider any other financial matters

Cllr S. Fleming advised the clerk on how to arrange for the two new Councillors to become signatories on the account.

6.2. Administration Matters

6.2.1: To discuss final arrangements to facilitate the Special Open Meeting to be held on February 22nd 2016

After a brief discussion it was decided that an opinion board should be set up at the meeting so that people could register their thoughts easily. The Chairman stated that he thought it a good idea to correlate all information received and for a presentation to be given at the Annual Meeting of the Parish in May 2016. A list was drawn up regarding the distribution of flyers (Paid for by the Parish Council to assist in making the public aware of the meeting) which all Councillors agreed they would give their time to and that the information would also be supplied via the Council's website.

Item 7. Planning Matters

7.1.1: Applications

C/44/12B – Grid Ref: SD810695 – Full planning permission for a Front Extension for erection of a single storey kitchen extension and change of use of land to form additional seating, drinking and eating area ancillary to main business.

Resolved that: there were no objections but would ask for a condition to apply stating the need for advisory signs of "No Littering" and that waste bins were provided on the seating area.

7.1.2: To consider any other applications received prior to the date of this meeting and publication of Agenda.

None

7.1.3: Decisions and other planning matters

None

Item 8. Parish Environment, burials, Rights of Way and Highways

8.1.1: Cllr S. Fleming stated that she thought that the Church Tower Lighting should be surveyed as it had not been done for some time and a Technical Summary given by the Contractor.

Resolved that: the clerk would write to the Contractor and ask for this to be done as soon as possible.

8.1.2: It was reported that there had been two blocked drains in Cragg Hill Road but as Councillors reported that there had been a gully sucker in the area on Monday 8th February 2016 that the Council would check before raising this issue with NYCC Highways.

Item 9.0. To discuss items of Correspondence not discussed elsewhere in the Agenda

9.1.1: To discuss plans for the Queens 90th Birthday Beacons

After a brief discussion it was

Resolved that: *the clerk would write to Craven District Council stating that there was insufficient interest and funding available so the Parish would not be participating but that the Parish Council would support any Community Group that wanted to organise a Birthday Beacon.*

9.1.2: A letter from Heart Research UK regarding their special 20th Anniversary 3 Peak Event

Councillors were disappointed that, although they had been advised of the event late last year that they had received the information regarding the event so late. They were also disappointed that local community groups and businesses had to pay to be part of it as with all small groups they could ill afford it at present.

Resolved that: the event would be posted on the Council website to allow people to participate if they wanted but due to the receipt of the information so late before the cut of date for application there was no time to disperse this information individually. Also that the clerk should write to the organisers stating their disappointment.

Item 10: To report minor matters of information not included elsewhere on this agenda and to raise items for future agendas.

10.1.1: There have been several complaints regarding the mud etc. left by the quarry freight between Dry Rigg and Arcow Quarry. Councillors agreed it would be untenable in the summer if this was allowed to be continued.

Resolved that: *the clerk would write to the Quarry Manager regarding the cleaning of the road and lane concerned and requesting a report at the Freight Quality Partnership meeting in Settle on Wednesday 24th February 2016 at Victoria Hall.*

10.1.2: Preparation for a Risk Assessment document

The Clerk advised Councillors that she had begun work on preparing the Risk Assessment for 2016-2017 and advised that this item would be on the agenda for the meeting on March 14th 2016

Item 11. To confirm the date of the next Parish Council Meeting to be held on Monday 14th March 2016
Duly confirmed.

The meeting closed at 21.15

Signed:

Date: March 14th 2016