

**Horton in Ribblesdale Parish Council**  
**Minutes of the Meeting of Monday 13th July 2015**

**Present:** Cllrs Sheila Fleming (Chairman), Martin Hanson (Vice Chairman), Sheila Millman, Gary Middleton, Thomas Millman, Barry Coope

**Clerk:** Mrs J. Orsborn

**In attendance:** 1 member of the public.

**Also Present:** PC David Ridler (arrived at 7.50pm)

**Item 1. To receive and consider apologies for absence.**

*County Councillor R Welch and Fiona Durham*

**Item 2. To receive any declarations of disclosable pecuniary interest in agenda items and their nature and to receive, consider, decide and record members' requests for dispensations**

*2.1: No declarations of disclosable pecuniary interests were raised*

*2.2: No requests for dispensation were received.*

**Item 3. Public Participation**

*Cllr Fleming welcomed PC D. Ridler to the meeting and asked if he had anything to report as she appreciated the fact that he was on duty and may be called away. PC Ridler reported that the incidents from last month were still being investigated and that there was to be a Multi Agency meeting the next day (14/07/15) regarding this and that he would hope to give an update at our next meeting in September. He also advised that they now had an Electronic Tag Reader for sheep and they would be proactive by stopping animal trailers etc. to help cut down on sheep theft. PC Ridler also said that they would continue with traffic calming measures by the use of signs and speed guns which recently had been in place between Horton in Ribblesdale and Langcliffe.*

**Item 4. To approve the minutes of the meeting of 8th June 2015**

**Resolved that:** *they be approved as a fair and accurate record and should be signed as such by the Chairman.*

**Item 5. To receive reports for information only**

**Chairmans report**

*5a: The Chairman reported that the broken sign pointing to the school had been replaced.*

*5b: After attending the Yorkshire Local Council Association Craven Branch meeting the Chairman reported that the budget of N.Y.C.C was being cut by a third and that this would have a significant impact on services such as Community Transport, Adult Social Care amongst other such services. Cllr Fleming also said that there was some confusion about the new Pension Regulations but that the Clerk had registered for further information as it became available.*

**Clerks report**

*5c: The clerk submitted a written update*

<b>Date Activated</b>	<b>Dept</b>	<b>Information</b>	<b>Action</b>
May	Administration	Plaque cost for Overlands Rocks	Awaiting completion of project
May	Administration	Council Risk Assessment needed	Awaiting training
May	Open Spaces	Helwith Bridge Site	Awaiting initiation of talks with Lafarge Tarmac
May	Environment	Urine smell at H.I.R Station	Awaiting response from Network Rail

May	Environment	Dog poo	Awaiting visit from dog warden to look at CDC providing extra bins
June	Footway Lighting	ENW request regarding inventory for 1 light on a continuous switch	Awaiting further investigation from ENW
July	Open Spaces	Damaged step on footpath by Crooks Barn reported	YDNPA aware, waiting for a new kerb stone to be fixed
July	Administration	The Pensions regulator	Waiting for further correspondence re: Automatic Enrolment legal duties

8.20 pm: PC David Ridler left the meeting

#### **Item 6. Finance and administration**

**6.1.1: To view and approve the Financial Statement and to note bills paid as previously authorised.**

**Resolved that:** *the Financial Statement for July 2015 was a true and accurate record of the Council's financial position.*

**6.1.2.: To note and authorise bills payable**

**Resolved that:** *that the bills payable were noted and authorised to be paid*

#### **Payments to be Authorised**

(21) Yorkshire Water	Cemetery Tap	£5.59
(22) Horton Landscaping Ltd	Grass Cutting	£300.00
(23) Helen Sergeant	Burial: H. Sedgewick	£55.00
(24) E.on	Footway Lighting	£57.09
(25) Robert Davidson (Sexton Duties)	Burial: H. Sedgewick	£190.00
(26) J.N.Barker	Footpath Lighting	£202.36
(27) Julie Orsborn	Clerk Salary (July 2015)	£250.00
(28) Rob Davidson	Dinsdale Graves	£40.00
	<b>Total</b>	<b>£1,100.04</b>

#### **6.1.3: To consider any other financial matters**

**6.1.3a: To consider the purchase of a Register of Burials book as requested by the Cemetery Registrar.**

**Resolved that:** *the Clerk should purchase the book on behalf of the Cemetery Registrar*

**6.1.3b: To consider the payment of bills in August including the Clerks salary whilst the Council had its summer break.**

**Resolved that:** *two councillors would make themselves available to sign any presented cheques to be ratified on their return in September.*

#### **6.2 Administration Matters**

**6.2.1: To resolve to take item 12 in private session pursuant to Section 100A (2) Local Government Act.**

**Resolved that:** item 12 would be held in private session and minuted accordingly.

**6.2.2: To resolve to accept the amended revised rules of recording Parish Council meetings as proffered by YLCA**

**Resolved that:** *the amended rules were to be accepted and a copy to be displayed on the main notice board in Horton in Ribblesdale.*

**6.2.3.: To discuss the current vacancies for Councillors by co-option**

The Chairman advised the Councillors of the proper procedure for this and that a vacancy needed to be advertised for two weeks.

**Resolved that:** *the clerk would prepare the necessary documentation.*

**6.2.4.: The Chairman welcomed the Clerk into her position as Permanent Clerk.**

**Item 7. Planning Matters**

**7.1. Applications**

None received

**7.1.1 To consider any other applications received prior to the date of this meeting and publication of Agenda.**

C/45/606B: Full planning permission for conversion of an outbuilding into ancillary living accommodation at Colt park farm, Gauber Road, Ingleton

**Resolved that:** *the application was to be supported with no objections raised.*

**7.2. Decisions and other planning matters**

None received

**Item 8 . Parish Environment, burials, Rights of Way and Highways**

**8.1.1: To discuss an appropriate additional area for interment of ashes in the burial ground**

After a site visit on July 6th 2015 by Councillors it was easier for them to envisage the future layout.

**Resolved that:** *the Western edge of the pathway running North from the War Memorial was to be adopted as the future area of the burial ground to be used for the interment of ashes.*

**8.1.2.: To discuss whether the protection of other areas of the Parish could be protected from visitors parking inconsiderately.**

Councillors voiced concerns about certain areas of the Parish becoming a regular parking area for some and the damage to the environment. It was also noted that Horton Quarry was to move the rocks over that had already been placed on Overlands to a safer position.

**Resolved that:** *this would be an ongoing project and to be investigated further at a later date.*

**8.1.3.: To discuss the running water issue at Harber Scar Lane**

Councillors discussed this issue and it was

**Resolved that:** *now that lambing was finished and there would be little disturbance to the farmland involved that the Chairman could now write to YDNPA and ask them to complete the work.*

**Item 9. To discuss items of Correspondence not discussed elsewhere in the Agenda**

**9.1.1.: (Correspondence List No. CL07-8)**

**To note:** *that County & District Cllr Welch had emailed as promised (08/06/15) to complain about the mess that the gully cleaners had left behind.*

**9.1.2.: (Correspondence List No. CL07-11)**

There was a late received invitation from Lafarge Tarmac/Network Rail to an Open Evening at the Meeting House in Settle the following day (July 14th 2015) to discuss the Railhead works.

**To Note:** *that as many Councillors should attend the meeting where possible.*

**Item 10. To report minor matters of information not included elsewhere on this agenda and to raise items for future agendas.**

**10.1.1:** The Clerk asked Councillors to consider any community projects before the next meeting in September to assist in setting the budget for 2016/2017.

**To Note:** *The budget will be an agenda item in September*

**10.1.2:** Cllr S. Millman reported that the garden waste bin in the cemetery was broken

**Resolved that:** *the clerk would report this and request a new bin from Craven District Council*

**Item 11. To confirm the date of the next Parish Council Meeting to be held on Monday 14th September 2015**

Duly confirmed.

**Item 12. Private session to review employment matters**

(see Private Minutes, addendum 2015-7-13a PM)

The meeting closed at 21.15

Signed.....