

**Horton in Ribblesdale Parish Council**  
**Minutes of the Meeting of Monday 13 January 2014**

**Present:** Cllrs Sheila Fleming (Chairman), Hilary Bowman, Wilf Fenten, Gary Middleton, Sheila Millman, Avril Palmer,

**Clerk:** Mr I Fleming

**In attendance:** Cty Cllr Richard Welch and PC Harry Carpenter from item 7.

**Item 1. To receive apologies for absence**

Cllr. Pattinson **Resolved that;** Cllr. Pattinson's absence be accepted

**Item 2. Code of Conduct and disclosable pecuniary interests**

**2.1. To receive any declarations of disclosable pecuniary interest in agenda items and their nature**

Councillors were reminded to declare items as/if they arise during the meeting. The Chairman outlined the rules and statute governing the declarations of interest and reminded councillors that they should have regard to whether any person or persons acting reasonably and in full possession of the facts would consider that a disclosable pecuniary interest existed for a councillor on a particular matter.

**2-2. To receive, consider, decide and record members' requests for dispensations**

None received

**Item 3. Public Participation.**

No members of the public present.

**Item 4. To approve the minutes of the meeting of 9 December 2013**

The minutes of the meeting of 9 December had been tabled in due time before the meeting. **Resolved that:** they be approved as a fair and accurate record and be signed as such by the Chairman.

**Item 5. To receive reports for information only**

The Clerk reminded councillors that, at the last meeting, he had been asked to remind the planning officer that there was an undertaking to involve the Council in all consultations on the provision of a management plan for Holme Farm camp site. The Clerk had spoken at length on 12 December to the principle planning officer who had explained that it had proved impossible to obtain signature on a S106 legal agreement and it had been decided to bring the substance of the agreement into conditions for approval. A draft management plan and conditions had been sent to the agents for comment and return before Christmas. The plan and conditions covered all the main concerns raised about the impact of the site on residents and users alike. The Authority must presently finalise the application by 20 December, but has asked the agents for an extension to 20 January to enable the Council to comment on the final draft of the plan once received from the agents.

The Clerk had received comments on the final draft from councillors which reiterated the Council's strong support for a well managed camp site that was asset to the social and economic well being of the village. There was a need to strengthen the management plan in a few places and to make some of the conditions more explicit. In particular provisions on the playing of music should be extended to include live music, No noise should be permitted after 11pm, conditions on the preparation and provision of food should be made more precise, all mobile toilets must not only be well managed and maintained, but also removed when not in use and monitoring of compliance by the owners of the conditions and plan must be carried out systematically by the Authority.

These comments were endorsed by the Council.

Councillors raised concern about a tendency by the National Park Authority to impose unreasonable deadlines for receipt of comments on complex issues and a failure to give sufficient attention to the wishes of local people and their elected representatives. The Clerk was asked to prepare a letter to the Chief Executive setting out the Council's concerns and to send this to councillors for comment.

The Clerk also reported that he had spoken to NYCC Highways about flooding at the camp site. A meeting had been held with the owner and on a no liability basis NYCC Highways will install a drainage pipe to resolve the problem.

Letters about the reduction in the local bus service and the possible provision of a volunteer mini bus service had been sent to seven local bodies. So far only Cllr Welch had replied.

## **Item 6. Finance and administration**

### **6.1. To approve the Financial Statements for January 2014 and authorise bills payable**

**Resolved that:** the Financial Statement for January 2014 as appended to these minutes was a true and accurate record of the Council's financial position and that all due payments be authorised.

### **6.2. To consider any other financial matters**

#### **6.2.1. To note the cash-book entries for December 2013**

The cash book entries for December 2013 were duly noted.

#### **6.2.2 To sign the precept form for financial year 2014/2015**

Duly signed by the Chairman and two councillors.

### **6.3. Administration**

#### **6.3.1 To adopt revised Standing Orders**

**Resolved that:** No further revisions to draft Standing Orders having been received by the due date of 20 December that the Orders be adopted by the Council with effect from 13 January 2014.

#### **6.3.2 to consider a motion that, following the conclusion of Item 11, the press and public be excluded from the meeting during consideration of Item 12.**

The Clerk explained that the Council should consider applications for the post of Clerk and RFO in private as discussion would inevitably disclose matters of a personal nature. **Resolved that:** press and public be excluded from the meeting during consideration of Item 12.

## **Item 7. Planning Matters**

### **7.1 Applications**

#### **7.1.1 C/44/101D and E full permission to construct and operate a railhead and associated development Arcow quarry, permission to continue the operation of Arcow quarry at variance to certain conditions.**

It had been agreed previously that this major development would require a separate meeting to enable full consideration of the proposals to be given in public. It was agreed that a meeting of the Council be arranged for Wednesday 29 January at 7.30pm in the village hall. The Clerk to arrange appropriate notice to be given of the meeting and to provide Councillors with relevant details of the applications. It was noted that a further application was expected dealing with the proposed removal of processing equipment from Arcow quarry and the Clerk will find out when this application is likely to be received.

### **7.2 Decisions and other planning matters**

#### **7.2.1 C/44/200C change of use of existing garage to form artists studio/workshop – The Knoll**

#### **7.2.2 C/44/53H installation of two antenna on existing mast – Brackenbottom Farm**

Noted that both applications had been granted.

At this point the Chairman temporarily suspended the Agenda and invited PC Carpenter to address the meeting. He informed councillors that he had received crime statistics for the parish over the past four months and these continued to show a low level of reported crime. There had been 20 incidents of which only 4 had been classified as a crime. These included two thefts from quarries. There had been just

burglaries across the entire Penyghent area and drug offences had been cut by 50% down to one from two in the previous period. The Council thanked PC Carpenter for his heartening report and continued efforts on behalf of the community.

**Item 8. Village Environment, Burials, Rights of Way and Highways**

**8.1 To consider an application to erect a memorial headstone in the burial ground in respect of Mr P Dunkley**

**Resolved that:** the application be granted and the burials registrar notified accordingly.

**Item 9. To respond to correspondence received**

**9.1 YDNPA – Tour de France, parish council grant scheme**

No action

**9.2 YDNPA – Yorkshire Dales local plan 2015 – 2030 protected green spaces**

Following discussion it was agreed to submit to the Authority the following list of green spaces deserving of protection:

- Selside village green
- Newhouses green
- Horton playing field
- Horton village green
- Brenda's Meadow
- Overlands
- Brackenbottom green
- Sunnybank quarry picnic site

**Item 10. To report matters of information not included elsewhere on this agenda and to raise items for future agendas**

Cty Cllr Welch informed the meeting that YDNPA had resolved to take no enforcement action in respect of the storage containers on the playing field.

It was agreed to send a card to the family of Dr Farrar following his recent death.

There were continued problems at the Maintenance Unit at Horton station. The Clerk will write again to Network Rail. A letter to be sent by the Chairman to the principle planning officer asking again that consideration be given to invoking the provisions of Article 4 on all development within the railway conservation corridor.

**Item 11. To confirm the date of the next monthly meeting scheduled for Monday 10 February 2014**

Duly confirmed. To be held in the village hall.

In accordance with the resolution passed at Item 6.3.2 the Council went into private session to consider Item 12.

**Item 12. To receive and consider all legitimate applications received for the post of Clerk to the council and RFO**

The Chairman informed councillors that despite extensive advertising just one application had been received and she had spoken to the applicant to confirm continued interest in the post.

The Clerk distributed copies of the applicants CV and application form and following scrutiny of these and brief discussion it was agreed to invite the applicant to interview by an employment committee comprising the Chairman, Vice chairman and Cllr Pattinson with Cllr Bowman as reserve member. The interview to take place during the week commencing 27 January and the conclusion of the committee brought before the full

Council on 10 February for consideration and confirmation. All personal papers relating to the applicant were returned to the Clerk for safe keeping and future use by the committee.

The meeting closed at 21.15.

Signed.....  
Chairman

**Date.....**