

**Horton in Ribblesdale Parish Council**  
**Minutes of the Meeting of Monday 12th October 2015**

**Present:** Cllrs Sheila Fleming (Chairman), Martin Hanson (Vice Chairman), Thomas Millman,

**Clerk:** Mrs J. Orsborn

**In attendance:** 1 member of the public.

**Also Present:** M. Lambert & S. Curtin (Representatives of Arcow Quarry)

D. Armstrong & B. Harper (Representatives of the Heart Foundation)

**Meeting Chaired by:** Cllr. M. Hanson (Vice Chairman)

**Item 1. To receive and consider apologies for absence.**

*County Councillor R Welch, Cllr. Coope & Cllr. S. Millman*

**Resolved that:** the absences be accepted.

**Item 2. To receive any declarations of disclosable pecuniary interest in agenda items and their nature and to receive, consider, decide and record members' requests for dispensations**

*2.1: No declarations of disclosable pecuniary interests were raised*

*2.2: No requests for dispensation were received.*

**Item 3. Public Participation**

*3.1: The clerk read out an email from P.C. Ridler apologising for his absence and a private message (due to its sensitive information) was passed around for the Councillors to read.*

*3.2: Representatives from the Heart Foundation advised the Parish Council that they would like to put something back into the community regarding the 20th Anniversary of their Annual 3 Peaks Walk. They hoped that the 2016 event would be a "Celebration of Walking" and would become a real "Family Day". It would be an ideal time for local community groups to raise funds by creating "mini events".*

*Vice Chairman, Cllr M.Hanson agreed that it was important to integrate the walks with the parishioners as the walks had a huge impact on village life.*

**Resolved that:** The Heart Foundation would provide a poster and further info to the clerk so that it could be passed on to local community groups.

*3.3: Arcow Quarry representatives attended the meeting to advise Councillors that a letter would be going out to residents at Helwith Bridge to invite them to an open meeting on October 20th between 3.00 and 7.30pm at the old school at Helwith Bridge. They would like to attend as many Parish Council meetings as possible to work with and advise any concerned Parishioners about their plans for the Quarry.*

*3.4: A member of the public wanted to make sure that the parishioners knew about plans for a "Night 3 Peaks Walk" in June 2016. (Correspondence List Item CL10-8 which was to be discussed later in the meeting.) He described the impact on parishioners by the increase of 3 Peaks Charity events in general and also the safety issues created by some of these events.*

**Resolved that:** This matter would be put on the Agenda for November for further discussion.

Members of the public left at 8.40pm.

**Item 4. To approve the minutes of the meeting of 14th September 2015**

**Resolved that:** they be approved as a fair and accurate record and should be signed as such by the Vice Chairman.

## **Item 5. To receive reports for information only**

### **Chairman's report**

**5a:** *The Chairman reported that she had now received contact from YDNPA regarding the running water at Harber Scar Lane and that she had referred the matter over to Cllr. T. Millman and the Craven Pothole Club as she believed that they had the knowledge that was needed to deal with this matter and more could be gained by the aforementioned liaising directly with YDNPA.*

### **Clerks report**

**5c:** The clerk submitted a verbal report and stated that she was still waiting for a response from Craven District Council regarding the advertising of a Casual Vacancy within the Parish and that she had emailed them again asking for assistance.

The Clerk also reported that a wasps nest had been reported at the base of a tree in the Burial Ground and had taken steps to have this removed by a reputable company.

## **Item 6. Finance and administration**

### **6.1.1: To view and approve the Financial Statement and to note bills paid as previously authorised.**

**Resolved that:** *the Financial Statement for August/September 2015 was a true and accurate record of the Council's financial position.*

### **6.1.2.: To note and authorise bills payable**

**Resolved that:** *that the bills payable were noted and payment agreed except for the recent bill and two previous outstanding bills (See September 2015 Financial Statement) presented by Horton Landscaping Limited in respect of grass cutting and that this should be discussed in private session.*

## **Payments to be Authorised**

(37) E.on	Street Lighting	£57.09
(38) Yorkshire Water	Cemetery Tap	£5.59
(39) Julie Orsborn	Clerks Salary	£250.00
(40) Julie Orsborn	Clerks Admin Costs	£22.43
(41) Assured Environmental Services	Wasp Nest Destruction	£60.00
(42) Horton Landscaping Ltd	Grass Cutting	£246.00
	<b>Total</b>	<b>£641.11</b>

### **6.1.3: To consider any other financial matters**

The clerk advised Councillors that the appropriate steps to change the clerks address details with the bank would be needed by the end of November.

**Resolved that:** *the clerk would draft a letter to be signed by Councillors at the next meeting of the Parish Council.*

## **6.2 Administration Matters**

### **6.2.1: To resolve to take item 12 in private session pursuant to Section 100A (2) Local Government Act.**

**Resolved that:** *item 12 would be held in private session and minuted accordingly.*

### **6.2.2: To discuss the future storage of Council documents**

Cllr. S. Fleming and the Clerk advised Councillors that a visit to Beecroft Cottages had been carried out to look at the feasibility of storage for the Parish Councils archived documents, unfortunately it was found to be unsuitable.

**Resolved that:** *the documents would be stored at Cllr. S. Flemings property until permanent storage could*

*be agreed.*

**6.2.3: to appoint a Parish Council representative to lay the wreath at the Remembrance Day Service on November 8th 2015**

**Resolved that:** *Cllr S. Fleming should be the Parish Council representative at the Remembrance Service/*

**Item 7. Planning Matters**

**7.1. Applications**

*None*

**7.1.1 To consider any other applications received prior to the date of this meeting and publication of Agenda.**

**C/44/264 - Brookside Bungalow, Horton Bridge to Brookside, Horton in Ribblesdale** - Full planning permission for a single storey extension to rear of bungalow incorporating stonework to add local materials/quality to pebble dashed bungalow.

**Resolved that:** *the application was to be supported with no objections raised.*

**7.2. Decisions and other planning matters**

**7.2.1: C/44/265 - St Annes Cottage, Douk Ghyll, Horton in Ribblesdale** - Full planning permission for the erection of a single storey extension to form a kitchen/dining room and bathroom, also the erection of a replacement porch and alterations to the existing dwelling.

**Councillors noted that:** *the above application has been refused*

**Item 8. Parish Environment, burials, Rights of Way and Highways**

*No new items were raised that had not been discussed elsewhere on the agenda*

**Item 9. To discuss items of Correspondence not discussed elsewhere in the Agenda**

**9.1.1.: (Correspondence List No. CL10-5 - Footway Lighting Maintenance)**

**Resolved that:** *this item be put on the November Agenda for further discussion.*

**Item 10. To report minor matters of information not included elsewhere on this agenda and to raise items for future agendas.**

**10.1.1:** Cllr S. Fleming requested that the matter of the repair of the Clapper Bridge/Ford at Newhouse should be placed on the November Agenda.

**Item 11. To confirm the date of the next Parish Council Meeting to be held on Monday 9th November 2015**

Duly confirmed.

**Item 12. Private session to review employment matters**

(see Private Minutes, addendum 2015-10-12a PM)

The meeting closed at 21.25

Signed.....