

## HORTON IN RIBBLESDALE PARISH COUNCIL

Horton in Ribblesdale Parish Council is active in the provision of its services, and continually monitors this provision in order to improve performance delivery relative to safety, services, and the environment for its community, and the people who choose to visit the parish and surrounding area.

### Action Plan – 2020-2021

**P1**

**Aim** – To publish a current plan of activity that encompasses the main areas of council business and projects, a plan that can be reviewed and amended as priorities change and in response to community requests.

Objective	Action	Responsibility	Timescale	Review
<b>1)</b> To ensure compliance with relevant legislation, and in particular, transparency, freedom of information, and data protection.	Clerk & Councillors to attend training courses/ receive relative information. Procedures to reflect legislative requirements.	Clerk. Councillors.	Continual	May 2021
<b>2)</b> To ensure council procedures/ policies are reviewed appropriately.	Review documentation within relative timescales for each document and update when necessary.	Clerk Councillors	As appropriate, and at least annually.	May 2021
<b>3)</b> To ensure that all Council assets are effective and are maintained for safety, and adequately insured.	To complete the annual risk assessment of assets, and ensure maintenance/ replacement when required.	Clerk. Chairman. Appointed Councillors.	Annual risk assessment, and Continual monitoring.	May 2021
<b>4)</b> To ensure the consideration of planning applications in the interest of the community.	Councillors notified within specified time frame. Publicised on the agenda. Arrange site visits if required	Clerk. Councillors	Continual	May 2021

## Action Plan – 2019-2020

P2

Objective	Action	Responsibility	Timescale	Review
<b>5)</b> To maintain Parish Council owned woodland areas.	Inspect, weed/ strim where necessary.	Clerk. Councillors.	Continual.	May 2021
<b>6)</b> To ensure the residents of Horton in Ribblesdale Parish are respected by visitors to the area.	To promote respect for the parish through signage, leaflets, and social media, in relation to noise, litter, and parking.	Clerk. Councillors. Three Peaks Working Group.	Continual	May 2021
<b>7)</b> Provision of affordable housing within the parish.	To work with Craven District Council and all other relative groups to achieve affordable housing where required.	Clerk. Councillors.	Continual	May 2021
<b>8)</b> To make provision for new replacement footway lighting in the parish.	To replace the footway lights with new units when funding will allow.	Clerk. Councillors.	Continual	May 2021
<b>9)</b> Reduce the speed of vehicles through the parish.	To install electronic speed signs & other measures as necessary.	Clerk. Councillors.	Continual	May 2021
<b>10)</b> Ensure all open spaces are clean, tidy, and free from pollutants that could harm the environment.	To ensure a good standard of grass cutting/ grave maintenance, and continual environmental monitoring.	Clerk. Councillors.	Continual assessment.	May 2021