

**Horton in Ribblesdale Parish Council**  
**Minutes of the Meeting of Monday 9 September 2013**

**Present:** Cllrs Hilary Bowman, Sheila Fleming (Chairman), Sheila Millman, Avril Palmer, Richard Pattinson

**Clerk:** Mr I Fleming

**In attendance:** 3 members of the public;. Cty Cllr Richard Welch.

**Item 1. To receive apologies for absence**

Cllrs Gary Middleton and Wilf Fenten **Resolved that:** Cllrs Middleton and Fenten reasons for absence be accepted

**Item 2. Code of Conduct and disclosable pecuniary interests**

**2.1. To receive any declarations of disclosable pecuniary interest in agenda items and their nature**

Councillors were reminded to declare items as/if they arise during the meeting. The Chairman outlined the rules and statute governing the declarations of interest and reminded councillors that they should have regard to whether any person or persons acting reasonably and in full possession of the facts would consider that a disclosable pecuniary interest existed for a councillor on a particular matter.

**2-2. To receive, consider, decide and record members' requests for dispensations**

None received

**Item 3. To observe a minutes silence in memory of former Councillor Paul Dunkley**

The Chairman invited all present to observe a minutes silence in memory of Paul Dunkley who had been a parish councillor to May 2010 and who had died in August after a short illness. The thoughts of all councillors were with his family at this distressing time.

**Item 4. Public Participation.**

A member of the public informed Councillors that the YDNPA planning enforcement officer would visit the railway maintenance unit at Horton station to establish whether there was any breach of planning control in respect of lighting on the communications mast. It was believed that the problem was being caused by trains triggering a lighting sensor. Cllr Millman advised the meeting that Paul Jackson of Network Rail would provide residents with further information.

It was requested that an information panel for the benefit of visitors be provided near the station. The Clerk has such a panel and will arrange for this to be put up.

**Item 5.To approve the minutes of the meeting of July 2013**

The minutes of the meeting of 8 July had been tabled in due time before the meeting. Cllr Millman asked that these be amended at Item 3 Public Participation, to refer to the unacceptable behaviour displayed by a member of the public and to remind all attendees at council meetings that such behaviour will not be tolerated. **Resolved that:** with amendment they be approved as a fair and accurate record and be signed as such by the Chairman.

**Item 6. To receive reports for information only**

The Clerk reported that he had instructed Horton Landscaping to commence further grass cutting as agreed by Councillors at their last meeting. The first cuts at Cragghill road and the splay junctions south of the village had now been completed. HLL had also been instructed to carry out agreed pruning of trees in the Queen Mother's Avenue. This work was presently awaiting sign off of the safety plan by NYCC Highways.

The approved letter to Matthew and Melanie Bayes had been sent. The Chairman and Clerk had met the Bayes and the matter of concern was now satisfactorily resolved.

The meeting with representatives of HLF who visited the village in connection with the Ingleborough Dales Landscape Partnership bid co-ordinated by YDMT had been very successful. A decision on whether the bid would go forward to full consideration would be made on 22 October.

Jetting of the drains at Fourways had still not been completed by NYCC Highways. Cty Cllr Welch will pursue.

#### **Item 7. Finance and administration**

##### **7.1. To approve the Financial Statements for August and September 2013 and authorise bills payable**

**Resolved that:** the Financial Statements for August and September 2013 as appended to these minutes were a true and accurate record of the Council's financial position and that all due payments including a payment to PKF Littlejohn for external audit services be authorised.

##### **7.2. To consider any other financial matters**

###### **7.2.1. To note the cash-book entries for July and August 2013**

The cash book entries for July and August 2013 were duly noted.

###### **7.2.2. To note the conclusion of external audit**

The Clerk reported that the external audit of the council's accounts for 2012 – 2013 had been concluded. No matters of concern had been raised.

The auditors had advised that all council assets should be recorded at purchase value rather than written down. This will be done in future.

##### **7.3. Administration**

###### **7.3.1 to receive formal notice of the intention of the Clerk to retire in April 2014**

The Chairman read out the Clerk's letter of resignation and invited councillors to agree actions to secure a suitable replacement. The Clerk will put before the next meeting draft specifications and advertisements. Cllrs expressed their thanks to the Clerk for his services over the past three years.

#### **Item 8. Planning Matters**

##### **8.1. Applications**

8.1.1. C/44/ 124X full permission for single storey detached bunkroom – rear of Golden Lion - ratification of comments sent to the planning officer.

Comments supporting the development had been sent to the planning officer by the due date. **Resolved that** these be ratified.

##### **8.2. Decisions and other planning matters**

8.2.1. C/44/261 full permission for agricultural building, Rowe Farm. Application granted

8.2.2. C/44/169D full permission for erection of two storey extension, the Fold, Selside. Application granted.

#### **Item 9. Village Environment, Burials, Rights of Way and Highways**

##### **9.1. To give further consideration to the implementation of the Visitor and Traffic Management Plan**

The Clerk informed Councillors that he had contacted all statutory authorities with an interest in the plan and had received positive responses. He had also received applications from three volunteers from the community willing to serve on the working group. Terms of reference had been revised to include amendments agreed at the previous meeting. These were signed by the Chairman.

The Chairman invited councillors to provide a third council representative. Cllr Millman agreed to serve subject to certain personal health issues being satisfactorily resolved.

The Clerk will commence work to convene the first meeting of the working group.

**9.2. To receive Paper P003/2013 – future of Beecroft Cottages**

The Clerk introduced the paper and outlined the actions that he had taken to try to secure community support for the development. Agreed that no further work be done and that Hanson managers be thanked for their generous offer, but advised that the council had concluded that there was insufficient community interest in the project to take it forward.

**Item 10. To respond to correspondence received**

**9.1. Craven District Council – attendance of CDC officers at parish council meetings**

Councillors asked that the CDC dog warden be invited to attend a future parish council meeting to address concerns about dog fouling of footways in the village.

**Item 11. To report matters of information not included elsewhere on this agenda and to raise items for future agendas**

Cllr Pattinson reported on the work that was being done by the church congregation and others to raise funds to supplement the peel of bells and to carry out remedial work on the church tower. Thanks to the sterling work of those involved and a very generous donation the bells could now be purchased and repairs to the tower commenced. Further funds were required to open up the church for wider community use including the provision of toilets. A series of fund raising events were planned commencing with a supper at Langcliffe Institute on 15 September. Donations of cake were welcome. There would also be a weekend of events connected with harvest festival on the first Sunday in October. Individuals and groups were invited to contribute flower displays to be auctioned at the end of the festival.

Cllr Pattinson also reported that work had been completed to weather proof the school roof. A minibus had been obtained by the school and this would be used to extend services provided by the Confederation to include pre and post school activities so that working parents would have appropriate child care to the end of the working day.

The Clerk reported that Main street would be closed from 6pm for up to two nights during the week of 14 October. This was to enable NYCC Highways to complete flood alleviation work at the foot of Horton Scar lane.

The Clerk will contact YDNPA Area Ranger about the stepping stones at Crooks barn and the condition of Penny bridge.

**Item 12. To confirm the date of the next meeting scheduled for Monday 14 October 2013**

Duly confirmed. To be held in the village hall.

The meeting closed at 20.40.

Signed.....  
Chairman

Date.....